

WELCOME!



Merry
Christmas

Happy
New Year

Toothill Big Local
Open day
12th December 2015



Interested in becoming a committee member?

Committee Meetings

Monthly

Middle Thursday

6-8pm

Toothill Community Centre

Interested in coming to the AGM?

AGM

Saturday

9th January 2016

10am-12noon

Toothill Community Centre



Meetings

What's the key message today?

£1,002,000 available in 2012 - over £930,000 still in the pot at the end of 2015

Toothill now has one of the simplest Big Local processes in the country
Its easy to submit a grant application and we can help you with this

But...

The community also has to play its part
Concerns raised about a committee deciding what should be approved

Now...

Community is in complete control over what grant application is approved
All you have to do is vote

**If Toothill does not use this money it will lose it
Is this what the community wants?
If not...let the grant applications roll in!**



**Use
It
OR
Lose
It**

Lottery Million announced in 2010

BUT money only released in 2012

Interest accrues from 2012

Even if the community does nothing the fund will grow

The million + interest has to cover ALL of Toothill Big Local's running costs

Local Trust guidance - million can be spent as quickly as the community wants

Local Trust guidance - million should ideally be spent by 2024

Local Trust shuts up the Big Local shop in 2026

If money is left it will have to be returned to the Lottery



**Use
It
OR
Lose
It**

£1,002,000 released to Toothill in 2012

Amount spent to date is < £70,000 covering

- 3 years of grants, bursaries
- administration, office rental and part time administrator
- new web site, community engagement

Amount spent has been kept low because of

- 1000s of voluntary hours by the committee to simplify and streamline the Big Local process

Over £930,000 is already waiting to be spent by and for the Toothill Community

- But...small grants are unlikely to consume this amount

Over 15 groups have expressed interest in grant applications but have not progressed

- It's not clear what they are waiting for ...

What suggestions do you have to get things moving?



**Use
It
OR
Lose
It**

Suggestions?

What would you do to get things moving to spend this money?

Post your ideas here ...

If money is left it will have to be returned to the Lottery ...



**Use
It
OR
Lose
It**



Toothillbiglocal.co.uk

What Area is covered ?

This map shows the boundaries within which the projects can take place

Sports & Games



Classes & Courses



Play Areas



Parks & Open Spaces



Maintenance, Safety & Access



Groups, Clubs & Societies



Project
Categories
Requested
By
The
Community
2011



2015: Grants to date = £3408

- Esprit Gymnastics Club £3408 bursary for a local talented young gymnast
- Swindon Lightning Cheerleaders £959 bursary
 - Withdrawn by applicant due to change in circumstances

2014: Total grants = £3237

- Toothill Community Centre £737 for new Christmas decorations
- Oliver Tomkins Junior School £500 contribution to a secure lock-up for PE kit
- Toothill Community Centre £500 contribution to a new dishwasher
- 1st Toothill Scout Group £500 contribution to temporary roof repairs
- Phoenix Surgery £500 contribution to surgery and car park security
- West Swindon Ladies Club £500 contribution to visiting speakers' costs

2013: Total grants = £400

- SOBS charity £400 to assist with the purchase of support books
- Ideal Films £307 contribution towards a film club for young people
 - Did not proceed due to lack of take up in Toothill

Grants
Approved
So
Far

Another year gone...

Substantial effort to deliver a new web site and grant application system

Toothillbiglocal.co.uk gives the community control over what grants are supported

Volunteers and part time administration cannot work magic

Community engagement can only work if the community engage

If the community wants Toothill Big Local to do more this will have to be funded

The longer it takes to spend the million the more it will cost to administer

If money is left at the end it will be returned to the Lottery



The
Clock
Is
Ticking



TOOTHILL BIG LOCAL 10 YEAR MARKER NOMINALLY THE END BUT CAN EXTEND TO END OF LOCAL TRUST BIG LOCAL PROGRAM

An **Example** Of How The Money **Might** Work



LOTTERY FUNDED

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Balance of funds held by Local Trust	£1,002,000	£997,030	£935,485	£949,518	£923,760	£852,617	£765,406	£681,887	£607,116	£541,222
1.5% interest (to be released from 2018)	£15,030	£14,955	£14,032	£14,243	£13,856	£12,789	£11,481	£10,228	£9,107	£8,118
Total Funds held by Local Trust	£1,017,030	£1,011,985	£949,518	£963,760	£937,617	£865,406	£776,887	£692,116	£616,222	£549,341
Amount drawn down to TBL	£20,000	£76,500	£0	£40,000	£85,000	£100,000	£95,000	£85,000	£75,000	£100,000
Amount carried forward from previous year	£0	£10,153	£78,705	£38,720	£3,720	£3,720	£8,720	£8,720	£3,720	£3,720
Total funds at LTO	£20,000	£86,653	£78,705	£78,720	£88,720	£103,720	£103,720	£93,720	£78,720	£103,720
Expenditure										
Running Costs	£7,340	£7,211	£36,577	£30,000	£30,000	£30,000	£30,000	£30,000	£30,000	£30,000
Suggested Community Engagement Resource				£15,000	£15,000	£15,000	£15,000	£15,000	£15,000	£15,000
Community Grants & Bursaries	£2,507	£737	£3,408	£30,000	£40,000	£50,000	£50,000	£45,000	£30,000	£55,000
Total Expenditure	£9,847	£7,948	£39,985	£75,000	£85,000	£95,000	£95,000	£90,000	£75,000	£100,000
Funds on hand & Carried forward	£10,153	£78,705	£38,720	£3,720	£3,720	£8,720	£8,720	£3,720	£3,720	£3,720
Year end balance at Local Trust	£997,030	£935,485	£949,518	£923,760	£852,617	£765,406	£681,887	£607,116	£541,222	£449,341

For more information on Group Applications
Your projects could be eligible for funding which
could benefit the Toothill big local community

For more information on Bursaries

You can apply for a bursary through your club to
help aid studies, which in turn benefits the local
community by showcasing your expertise

For more information on ideas for Toothill

Feel free to share your ideas and we'll be in touch
to help



Want to know more?

Visit the About Page
on
Toothillbiglocal.co.uk

As soon as you register a log-in you are then set up to vote on Toothillbiglocal.co.uk

You can then vote for any of the applications you support

Share all of this with your contacts

Share your grant applications on Facebook
www.facebook.com/toothillbiglocal

Or email or twitter or pinterest



Want to get support?
Visit
Toothillbiglocal.co.uk
&
Look at the options

Toothillbiglocal.co.uk Governance ...

[Local Trust Governance information](#)

For general information about the Local Trust please visit

<http://localtrust.org.uk/>

For more information about how funding is managed nationally by the Local Trust please visit

<http://localtrust.org.uk/about-us/finance/>

This also explains how and when interest is available to each Big Local site



Toothillbiglocal.co.uk Governance ...

[Who manages the Toothill Big Local?](#)

There is a committee of volunteers, a minimum of 51% of whom must be Toothill residents

We have a representative from the Local Trust

We have a representative from our Local Trusted Organisation who is authorised by the Local Trust to hold funds on our behalf

Our Local Trusted Organisation is Swindon Borough Council

[How do I become a Committee member?](#)

Get in touch either via email or pop in to the office, or if you already know a committee member, then speak to them

There is a formal election process at our Annual General Meeting held each January, but new committee members are welcome any time



Toothillbiglocal.co.uk Governance ...

[How do we make sure we follow the Local Trust rules?](#)

Big Local are not permitted to fund anything directly related to

- the sale of alcohol
- anything religious or political
- anything which is a statutory obligation
 - i.e., something set out by law which the government already funds

Nevertheless questions regarding applications for support in these areas do come in and we are obliged to complete due diligence on such questions and we do our best to signpost to other organisations

In October 2015 guidance was sought from the Government (via Mr R Buckland QC MP) and the Local Trust regarding upgrades to community facilities for the sole purpose of supporting Early Years provision

It was confirmed that Early Years is a statutory obligation and as such the Big Local would be unable to support any application for the sole purpose of servicing the needs of Early Years



Toothillbiglocal.co.uk Governance ...

[What controls do you have in place to ensure sound governance?](#)

Memorandum of Understanding agreed by the Committee and endorsed by the Local Trust

Memorandum of Understanding agreed with our Local Trusted Organisation and endorsed by the Local Trust

Matters of Confidentiality and Declarations of Interest minuted at every committee meeting

The Grant Application decision making process, which ensures that the community determines which applications are approved, has been endorsed by the Local Trust as addressing any questions arising relating to Conflict of Interest

Successful applicants are obliged to sign a declaration prior to release of funds

No grants can be paid to individuals and all grant payments are made by bank transfer with the associated audit trail



Grant Terms & Conditions

1. Persons completing the form on behalf of the applying organisation must be at least 18 years of age.
2. Applicants must make due consideration of equality and diversity.
3. Grants can only be awarded if their purpose is compliant with Big Local rules (refer to FAQs) . Grants cannot be awarded in lieu of activities that are the responsibility of statutory bodies; these include (but are not limited to) Borough and County Councils, central government, police, education and other authorities.
4. Toothill Big Local grants may only be used for the purpose for which they were awarded. In the event the recipient organisation wishes to re-direct any of the award, a written request must be submitted to the Toothill Big Local for approval prior to such changes being made. This will be considered as a new application by the committee, and approval should not be considered to be automatic.
5. Retrospective awards cannot be made, and in the event that the organisation does not comply with this Big Local requirement, the full amount of the funding in question must be returned to the Toothill Big Local without undue delay.
6. Organisations whose previous applications were successful may not be considered ahead of first-time applicants *unless the initial project proved to be extremely successful.*
7. Funding can be used for either capital expenditure (e.g. equipment, furniture, etc.) or revenue costs (e.g. venue hire costs and utilities costs), but not consumables (such as stationery) or perishables (such as refreshments).
8. Applicants will be required to explain why their project would not be able to proceed without the Big Local funding.
9. Successful applicants will be required to provide feedback on the impact of the grant award, through the completion of a Grant Feedback Form and will be required to collect some statistical data relating to their project. However, this will be minimal and the necessary forms will be provided with confirmation of the grant award.
10. Successful organisations may be included in Toothill Big Local communications.
11. In the event that an organisation in receipt of Big Local funding ceases to operate within 12 months of the grant being paid, the Toothill Big Local may require capital equipment



Big Local

The Small Print

Toothillbiglocal.co.uk Frequently Asked Questions ...

[Who is eligible for a grant?](#)

Anyone who either lives, works, has children at school or comes to clubs within the Toothill boundaries agreed by the Lottery. Please see our about page for more info and the map

[How much money is there and when does it have to be spent?](#)

The money comes from the Lottery funded Big Local programme, which is managed by the Local Trust. There is a total of £1,000,000 plus interest which has to be spent by the end of 2025

[What does the money have to cover and is there anything it can't be spent on?](#)

It has to cover running costs until 2025 or earlier if the money has been spent

We cannot spend money on anything the government already pays for or anything religious or political

More information on this can be found in our governance section

[Can a grant application be submitted at any time?](#)

Yes, **but** we cannot accept an application for something that you have already paid for or ordered. If you have a great project, which follows the rules and the community supports it, we will figure out if there's money to fund it



Toothillbiglocal.co.uk Frequently Asked Questions ...

[How do I submit an application?](#)

Grant applications have 4 simple stages, ensuring the community decides where funds are spent and the process is the same irrespective of the amount requested:

- Applicant enters grant request
- Toothill Big Local check all is ok with Big Local rules and set community support target
- Grant application now open for community votes of support
- Grant funding is approved when the community support target is reached

[Got an idea for a project, but not sure how to go about organising it?](#)

We can help you with this. Just get in touch by email, Facebook or come in to our office

[Do I need an ID?](#)

Yes, you do and what you need to do is...

- Request an ID, via the Sign In tab and follow instructions. If you haven't received an authorisation email, please check your SPAM or JUNK folder, in case it's in there
- After you've created your ID through Sign-up, you will need to Log-in
- You will use your Log-In if you want to set up a grant application or vote for your own or any other application



Toothillbiglocal.co.uk Frequently Asked Questions ...



[What happens if I have a problem?](#)

Just drop us an email or pop into the office during our office hours

[What happens if I don't have a computer?](#)

- To submit a grant application just drop us a note or come in to the Toothill Big Local Office and we'll help you to set it up and keep you informed
- To vote for a grant application just pop in to the office and we'll help
- The office is open 10.30am-3pm Tuesdays and Thursdays at the Toothill Community Centre

[What if I forget my password?](#)

Existing users just need to click on "forgot my password" on the Log In tab and follow instructions



Toothillbiglocal.co.uk Frequently Asked Questions ...

[What sort of information do I need to provide for a grant?](#)

About you and your group

- Are you acting on behalf of a group or an organisation or an individual or is this a bursary?
- What is your Group Name, and what's the aim & purpose of the Group?
- Contact details: Address, Phone no, Email, Charity no. / Group / Organisation Name
- Does your group provide a service and is this free at the point of delivery?

Aim of this project/grant application?

- Does it include purchase of assets?
- Does it include provision of service and is this free at the point of delivery?
- Does it include running costs?

Tell us more about your project

- Where is the project? In Toothill or outside of Toothill?
- How long will it last? Less than 6 months, 6 months +, 2 years or 5 years + ?
- How often will it happen? One- off, weekly, monthly or other?
- How many residents will benefit? 12+, 50+, 100+, 300+ or 500+?

We just need a few details about the finances of your project

- What is the total cost of your project?
- Are there contributions from your group or grants from anywhere else?
- Amount you are applying for and is this project dependent on TBL Grant?



Toothillbiglocal.co.uk Frequently Asked Questions ...

[Can you tell me more about Bursaries?](#)

Bursaries can support talented individuals to further develop their proven ability and future potential

Applications for bursaries must come from the individual's club on behalf of the individual. The club does not need to be within the Toothill Big Local area, however the individual needs to either live, work or go to school in the Toothill Big Local area as shown on our map

What's a talented individual?

Someone identified by their club as being outstanding within the club and their relative peer group who is already demonstrating competition potential or already competing at national or international level for their activity

Evidence of wider community benefit is key to ensuring that a bursary is compliant with the Local Trust guidance. This could include how the individual will demonstrate their skills to the wider community and act as a role model for other aspiring individuals. Regular publicity about their progress in the Toothill Big Local Blogs and Facebook updates will be key to this



Toothillbiglocal.co.uk Frequently Asked Questions ...

[What does Community Support mean?](#)

It's up to the community to decide what the money is spent on , *as long as the grant application is within Big Local rules.*

The applicant needs to let the community know that they can show their support for a grant application by voting.

Community support targets vary depending on the amount being requested. e.g.,

- £250,000+ = 1000+ votes
- £100,000+ = 750+ votes
- £50,000+ = 500+ votes
- £25,000+ = 350+ votes
- £10,000+ = 250+ votes
- £5,000+ = 175+ votes
- £2,500+ = 100+ votes
- £1,000+ = 50+ votes
- Up to £999 = 25+ votes



Toothillbiglocal.co.uk Frequently Asked Questions ...

[Why should I vote for a grant application and what happens if I don't live in Toothill?](#)

Because it's up to the community to decide what gets approved

Every vote counts and yours might just be the one that makes the application hit it's target!

If you don't live in Toothill but you either work or come to clubs, or your children attend school in the area, your vote will count

[What do I need to do to vote and how many times can I vote?](#)

- You need to request an ID, via the Sign-In tab and follow instructions
- After you've created your ID through Sign-In, you will need to Log-in
- You can vote once per grant application and you can vote for your own application
- **PLEASE NOTE:**
 - If you do experience problems voting, please make sure that you have entered all mandatory information, in particular your post code
 - This can be done from your Dashboard, by Updating your Profile
 - Any problems, drop us an email at info@toothillbiglocal.co.uk



Toothillbiglocal.co.uk Frequently Asked Questions ...

[How long does it take to process a grant application?](#)

Grant applications are reviewed on a monthly basis

During this process you will receive regular updates via email

[How are approved grant applications paid?](#)

We cannot make payments to individuals, only to groups or organisations

We will explain how the grant funds will be released as payment may be staged depending on the length of the project and completion of various stages (for example, building works)

Payments will be made by bank transfer on receipt of signed acceptance letters



Great to see you!



Merry
Christmas

Happy
New Year

Thanks for coming to the
Toothill Big Local
Open day
12th December 2015





Like
some
New
Benches?
Tell
Us
where

Toothill Big Local Open day 12th December 2015





**More
Dog Poo
Bins?
Tell
Us
where**